

Privacy statement Riconlas BV

Riconlas B.V. is responsible for the processing of personal data as shown in this privacy statement.

Personal data that we process

Riconlas B.V. processes your personal data for using our services and / or by providing it to us yourself. With this statement, we again state that we comply with the Personal Data Protection Act and the General Data Protection Regulation:

For what purpose and on what basis we process personal data

Riconlas B.V. processes your personal data only when you engage a formal agreement with us either to deliver goods or get goods delivered. This for the following purposes:

- Processing of the payment (processing is necessary for the performance of an agreement to which the third party and Riconlas BV agreed, or to be able to take measures before the conclusion of an agreement).
- Telephone or e-mail contact on the basis of the contract (processing is necessary for the performance of an agreement to which the third party and Riconlas BV agreed, or to be able to take measures before the conclusion of an agreement).
- Delivery of goods and services on the basis of the contract (processing is necessary for the execution of an agreement to which the third party and Riconlas BV agreed, or to be able to take measures before the conclusion of an agreement).
- To comply with legal obligations under the tax authorities

Automated decision-making

As long as no formal agreement is made, Riconlas BV will not process your data in the systems. As soon as there is a request to send information, data in quotations or other information will be processed and stored for 3 months in the protected area of Exact on our secure servers. As soon as a formal agreement to provide services is provided, personal data will be processed in the relationship management system and the accounting system with the aim of incidental communication, order administration, invoicing and financial administration. For this purpose, the necessary business data are used and the personal details of the contact persons (name, first name, email).

How long we store personal data

The personal data is retained for as long as the data is necessary for the purpose for which it was collected or used. The data will not be kept for longer than 3 months if no business agreement is reached with you. As soon as a formal business relationship arises, Riconlas BV adheres to the statutory retention periods.

Sharing personal data with third parties

Riconlas BV will not sell your information to third parties and will only provide this information if this is necessary for the execution of our agreement with you or to comply with a legal obligation. With companies that process your data in our assignment, we conclude a processor agreement to ensure the same level of security and confidentiality of your data. Riconlas BV remains responsible for these processing operations.

Cookies, or similar techniques, that we use

Riconlas B.V. uses only technical and functional cookies. And analytical cookies that do not infringe your privacy. The cookies we use are necessary for the technical operation of the website and your use. They ensure that the website works properly and remember, for example, your preferences. We can also optimize our website with this. You can opt out of cookies by setting your internet browser so that it does not store cookies anymore. In addition, you can also delete all information previously saved via the settings of your browser.

The Riconlas website only displays visitor statistics (how many visitors, which page, date). Riconlas uses this information only to improve the operation of the website. This information is not provided to third parties or processed or stored in any form for purposes other than statistics.

View, modify or delete data

You have the right to view, correct or delete your personal data. In addition, you have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Riconlas B.V. and you have the right to data portability. This means that you can submit a request to us to send the personal information we have in your computer file to you or another organization mentioned by you.

You can send a request for inspection, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to info@riconlas.nl.

To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and citizen service number (BSN) black in this copy. This is to protect your privacy. We respond as quickly as possible, but within four weeks, at your request.

Riconlas B.V. also points out that you have the opportunity to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we protect personal data

Riconlas B.V. take the protection of your data seriously and take appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact our customer service or via info@riconlas.nl

The data that Riconlas BV keeps from you generally concern business and business data. In the case of a freelancer or a private individual, however, it may occur that these correspond:

- First and last name
- Address data
- Phone number
- E-mail address
- Bank account number

Benefiting from:

- Handling your payment
- To deliver goods and services to you
- Incidental (e-mail) communication about similar (new) products and offers
- Riconlas B.V. also processes personal data if we are legally obliged to do so, such as information we need for our tax return.

Riconlas B.V. does not store your personal data longer than is strictly necessary to achieve the purposes for which your data is collected. We use the following retention periods for the following (categories) of personal data:

Personal/company data> Retention period> As long as there is a customer relationship (business transactions). The reason for this is to facilitate these transactions and (possibly) to buy on credit. Data from customers who have not placed orders for more than 2 years will be deleted.

Riconlas BV can be reached as followed:

Business address:

Glasblazerstraat 15

2984 BL Ridderkerk

The Netherlands

Telephone: +31 (0) 180-462688 / E-mail: info@riconlas.nl